

NCBPTTE PEARLS

Navigating Licensure and
Practicing Year 1

NORTH CAROLINA BOARD OF PHYSICAL THERAPY EXAMINERS



The NCBPTE was statutorily created and delegated with the authority to regulate the physical therapy profession.

Main Functions:

- 1) Protect the health, safety, and welfare of the public
- 2) Enforce the physical therapy practice act and add specificity through the promulgation of rules

PT/PTA STUDENTS AND LICENSEES

Who? What? When? How?

NCBPTE

- Responsible for NC professional licensure and regulation
- Board members appointed by the Governor
- Serves the public

APTA & APTA-NC

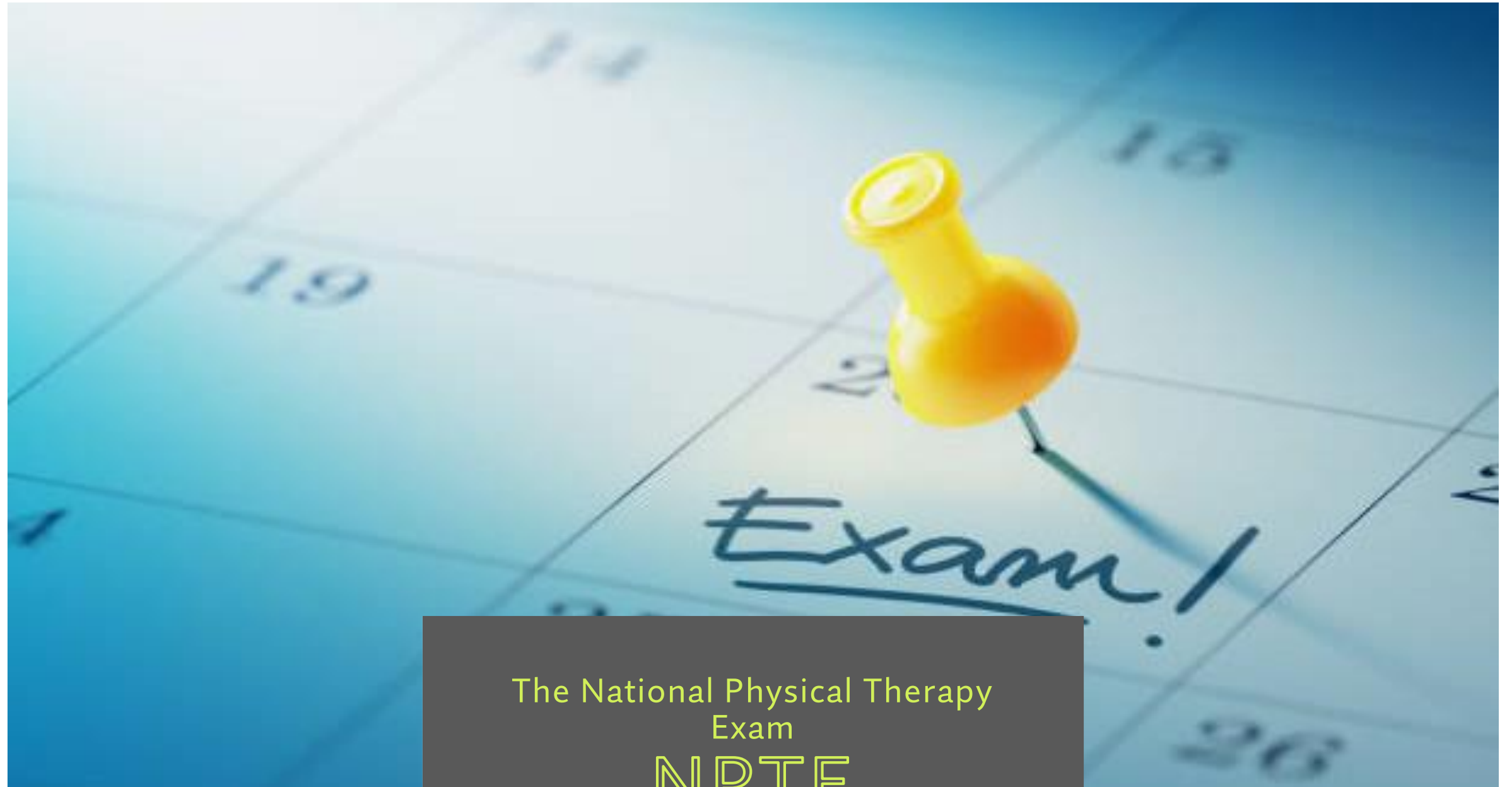
- Promotes and advocates for the profession of physical therapy
- Voluntary professional membership organization
- Serves the PT/PTA students and licensees

FSBPT

- Comprised of 53 regulatory bodies (US plus territories)
- Mission is to protect the public
- Responsible for NPTE and supporting its membership



**Where are YOU in the
process of getting your
PT/PTA license??**



The National Physical Therapy
Exam

NPTE



Promoting Safety and Competence

Start your Journey today!

Discover the Step By Step NPTE Registration Process

Explore the map below to understand more of the NPTE Registration Process.
The NPTE Registration Process differs for some states.

NPTE Candidate Handbook

Read the *NPTE Candidate Handbook* before you register. This comprehensive guide gives you all of the details you need to know.

Do You Need Testing Accommodations?

Learn More about how to qualify for and receive testing accommodations.

Enter your  Information

* School Name

* State you want to practice in

What Candidates Have to Do

What Other Agencies Have to Do

What FSBPT Has to Do



School Starts FSBPT Account Creation

Your school initiates your FSBPT profile. You will receive an email with your login information.



Finish FSBPT Account Creation

Log in and complete your FSBPT profile. The profile must be completed to access FSBPT exams and services.



? Register for the Exam

Log in to your dashboard to register for the NPTE.



School Validates Graduation

Your school will validate your graduation prior to your graduation date. This is a mandatory step before you can register for the NPTE.



? Federation Grants Eligibility

Once you have met all of the eligibility requirements, FSBPT will make you eligible for the exam. FSBPT will also review any requests for testing



? Authorization to Test (ATT) Letter Issued
The ATT letter contains the information necessary to schedule your exam.



? Score Reported
FSBPT issues scores to you and the jurisdiction.



Jurisdiction Grants License
Once you have met all of your jurisdiction's requirements, a license will be issued.



Schedule & Take Exam

Contact Prometric to schedule a testing appointment.





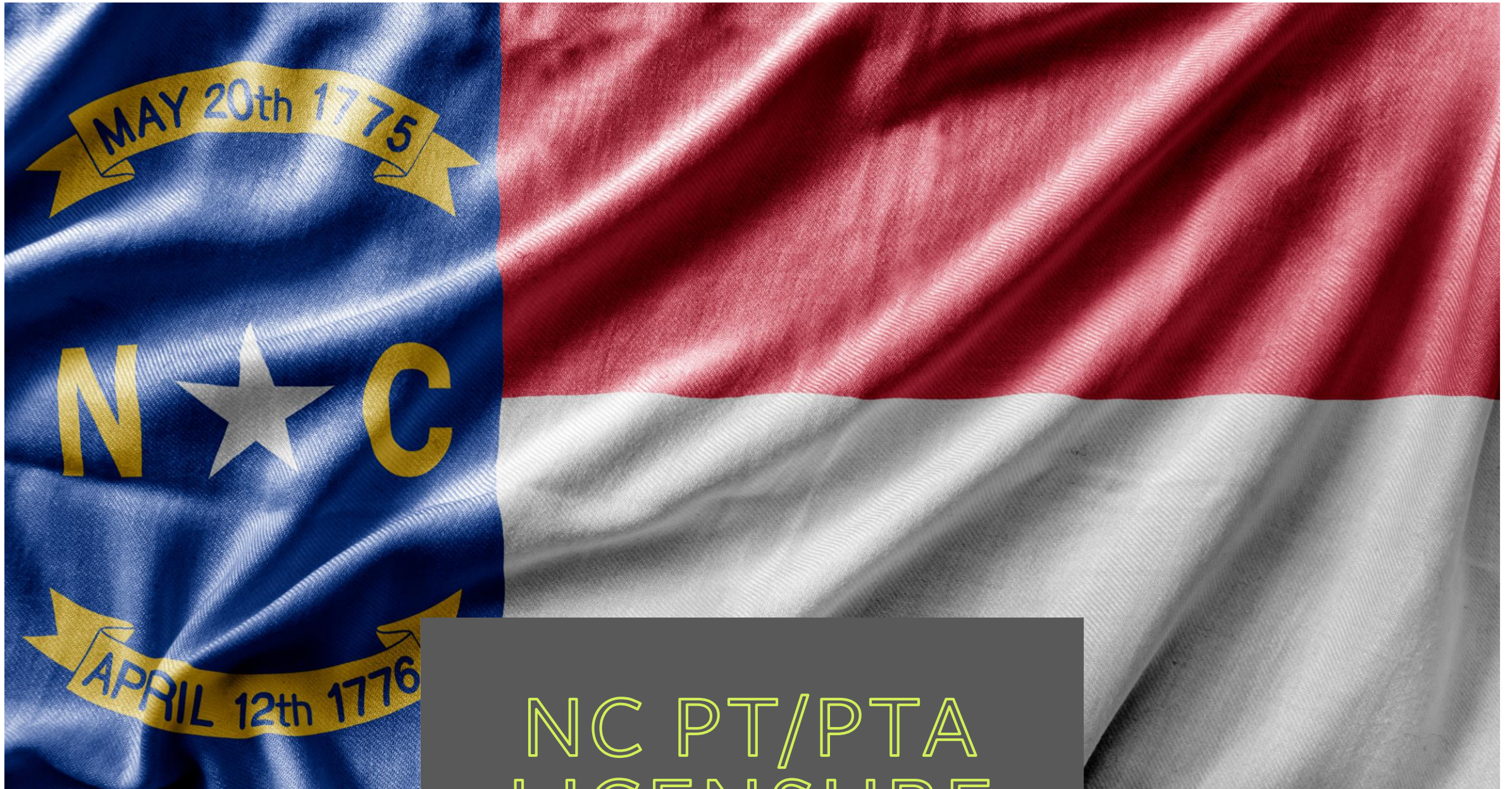
FSBPT RESOURCES

- Numerous resources on FSBPT website
- <https://www.fsbpt.org/Free-Resources/NPTE-Candidate-Handbook>
- www.FSBPT.org/examprep
- <https://pt.fsbpt.net/UserJourneyMap>



WHAT IF I DON'T PASS?

- Don't panic—You are not alone!
- You must wait until the next scheduled test date
- You can re-take a maximum of 3 times in a 12-month period; 6-time lifetime limit
- 2 very low scores of <400 not eligible for re-take
- Use FSBPT resources
 - Performance feedback report
 - Take the practice exam and assessment tool (PEAT)
 - <https://www.fsbpt.org/Secondary-Pages/Exam-Candidates/National-Exam-NPTE/Retake-Exam>



NC PT/P
TA
LICENSURE

NC PT/PTA LICENSURE

NC REQUIREMENTS FOR PT/PTA LICENSURE

- Initial licensure application process is online
- You will create an NCBPTE account which includes login credentials
<https://www2.ncptboard.org/app/OnlineServices/Secure/Application/ApplicationWelcome.php>
- Once you create an NCBPTE account and start your application, you will be able to access all application-related links from your personal dashboard
- Your licensure application and all related documents/items are valid for 1 year
- Upload tool available from your personal dashboard for supporting documents
- NCBPTE website has excellent FAQ page (keep in mind not all initial licensure candidates in NC are new graduates)
<https://www2.ncptboard.org/app/Licensing/ApplicationFAQ.php>

CERTIFICATION OF LICENSURE
ISSUED BY
THE BOARD OF
PHYSICAL THERAPY EXAMINERS
STATE OF NORTH CAROLINA



This is to certify that

Barbara Roeber

Having complied with the Laws of the State of North Carolina relating to proper qualifications of a Physical Therapist is hereby granted License Number P2741 and is duly privileged to practice as a

Physical Therapist

Within the limits of this State

Given under our hands and seal at Raleigh, North Carolina this twenty-second day of March, 2023

Examining Board

David E. P.
(Chair)

John P. K.
(Secretary-Treasurer)

Ann M. G.

James H. S.

Sarah P. R.

Stephanie B.

Angela A.

Michael W.

NC LICENSURE CHECKLIST

APPLICATION & PAYMENT

- All done on-line
- If military, be sure to check “yes” to this question
- You do not have to complete everything at once
- **Your name is important;** you will be required to enter a first, middle, and last name (there is a ‘no middle name’ option for those without middle names); keep in mind your wall certificate will include the name as entered into your application; your name should match your driver’s license; legal names are important in clinical practice and certain settings will require the name on your license be first, middle, and last name and match your drivers license

PHOTO

- Upload tool, found on your personal dashboard, is used for the photo
- Passport style
- Headshot with white background
- Photo should be in jpg, jpeg, or png format

FBI FINGERPRINT AND CBC

- Criminal Background Check
- **Once app complete and payment made, this should be your next step as it takes the longest**
- Options for fingerprints: 1) NC law enforcement is fastest option b/c they send directly to SBI 2)if another location used, then you will need to mail the prints to the Board who sends to SBI
- Auth for release needed for CBC—upload tool can be used for ARI/ERI and accessed from your personal dashboard

NC LICENSURE CHECKLIST

CHARACTER REFERENCES

- 2 required (non-family and known you at least 1 year)
- Must come directly from the reference to the Board
- Upload tool used for CR
- Upload tool accessed from your personal dashboard

JURISPRUDENCE EXERCISE I

- JE I completed on-line
- JE I requires your login credentials
- JE I completion is automatically recorded for your application
- JE I (and all jurisprudence exercises as well as your jurisprudence exercise history) can be accessed from your personal dashboard

TRANSCRIPT & NPTE SCORE

- Transcript must be official and a primary source document
- Transcript should be requested by the applicant from their educational program (remember these won't be released until after the end of your last semester); must include degree conferred
- NPTE scores requested from FSBPT as must be a primary source document as well

TRACKING YOUR APPLICATION



HOW CAN I KNOW WHAT IS MISSING FOR MY NC PT/PTA LICENSURE APPLICATION?

After completing your online application, you may access the applicant status page and other documents and services. **To track application status and documents the Board has received for your application:**

- **Log into your dashboard on the Board website and access “Application Status” within your “Active Application”**

You will have an assigned licensing staff member who will communicate with you regarding your application.

Once you are licensed, you will receive a licensing packet by mail that will include your wall certificate. Once your application is complete, make sure your contact information is updated so you will receive your licensing packet.



Live Demonstration: Applicants



YEAR 1 OF
PRACTICE

PT PRACTICE REGULATION



STATE PRACTICE ACT AND BOARD RULES

- Differ from state to state
- <https://www.fsbpt.org/Free-Resources/Regulatory-Resources/Licensure-Reference-Guide#renewal-of-licenses>
- Major topics to search include:
 - License renewal
 - Direct access
 - Supervisory ratios
 - Temporary license
 - Misconduct reporting
 - Continuing competence requirement
 - Licensee contact information
 - COMPACT privilege status
 - Board contact information
- It is YOUR RESPONSIBILITY to know---use your resources

NC PT PRACTICE

LICENSE RENEWAL

EVERY calendar year
regardless of when you are
licensed in that license year

G.S. 90-270.99 (a)

DIRECT ACCESS

Unrestricted direct access

G.S. 90-270.102 (4)

SUPERVISORY RATIOS

PT determines number based
on ability to provide “safe
and effective patient
interventions at all times”

21 NCAC 48C .0102 (j)

TEMPORARY LICENSE

Not in NC

Only 2 types of licenses:
active or expired

G.S. 90-270.98 (a)





NC PT PRACTICE

MISCONDUCT REPORTING

Protecting the public is why potential violations should be reported

Both engaging in violations of the Practice Act and Board Rules or aiding, abetting or assisting others is grounds for disciplinary action

GS 90-270.103 (6)

Complaints can be filed online

<https://www2.ncptboard.org/app/ComplaintForm/ComplaintFormStart.php>



NC PT PRACTICE

CONTINUING COMPETENCE

Licenses are assigned a continuing competence reporting period based on the date licensed (i.e. licensed during 2024 before February 1, 2025, then reporting period will be Jan 1, 2025-Jan 31, 2027)

30 points PT & 20 points PTA
each reporting period

21 NCAC 48G .0106 (b)

LICENSEE CONTACT INFORMATION

Licenses are required to keep their name and address updated with the Board—required by law to notify Board within 30 days of any changes

Current email address also important for communication

21 NCAC 48F .0105



NC PT PRACTICE

PT COMPACT PRIVILEGE

<https://ptcompact.org/> (the COMPACT map is a great, quick resource)

NC both issues and accepts compact privileges

Currently, 29 states are issuing compact privileges, and this is constantly evolving

COMPACT privilege holders must have an active PT/PTA license in their home state (think where you live and get mail; where you have a driver's license)

Continuing competence requirements + renewal requirements dependent upon your home license state

Why choose a COMPACT privilege instead of an additional license? Consider telehealth and job requirements

CC RESOURCES

NC AHEC

- Low cost or no cost options
- Student discounts for many
- https://www.ncahec.net/courses-and-events?credit_id=117
- Great search engine that will allow you to enter discipline and/or NCBPTE Contact Hours

APTA-NC

- Low cost or no cost options even for non-members
- https://aptanc.org/page/Learning_Opportunities

NCBPTE

- Webinar library
- Topics surrounding regulation
- You can access the webinar library using the button on your personal dashboard—the ‘webinar library’ button is one of the licensee options when choosing their active PT/PTA license on the dashboard





Live Demonstration: Licensees

North Carolina
Board of Physical Therapy Examiners
RENEWAL CERTIFICATE

THIS CERTIFIES THAT THE PERSON NAMED BELOW IS LICENSED TO PRACTICE AS A
Physical Therapist
IN THE STATE OF NORTH CAROLINA

EXPIRATION DATE **01/31/2025**

Barbara Ellen Roeber



LICENSE NUMBER **P2741**

Amount Paid: 124.68

ATTACH THIS TO
YOUR ORIGINAL LICENSE
AND DISPLAY

North Carolina Board of Physical Therapy Examiners

Renewal Receipt

Date: 10/31/2023
Received for: Barbara Ellen Roeber
License Number: P2741
For: License Renewal 2024
Name on Card: Ellen Roeber
Amount Paid: 124.68
Card Number: xxxxxxxxxxxx8339
Card Type: VISA

North Carolina
Board of Physical Therapy Examiners

Barbara Ellen Roeber
is licensed as a *qualified*
Physical Therapist

Expiration Date **01/31/2025**
License Number **P2741**

Kathy C. Arney
EXECUTIVE DIRECTOR

Signature of
Licensee

TEAR OUT ON PERFORATION AND CARRY IN YOUR WALLET
NOTIFY BOARD OF NAME AND/OR ADDRESS CHANGE

NORTH CAROLINA BOARD OF PT EXAMINERS

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