**Assistant Dean of Experiential Education**

The Assistant Dean of Experiential Education (“ADEE”) will maintain, develop, and enhance Campbell University School of Law’s experiential education program. The experiential education program will primarily contain the Law Clinics operating within the law school but also work in tandem as it relates to other simulated courses, field placements, and experiential courses. The overarching goal of the experiential educational program will be to provide students with a practical and hands-on education which will aspire to: 1) increase their awareness of the need for lawyers to be servants within and for their community; 2) fulfill a higher calling as servant leaders within the Bar and community as a whole; 3) produce practice ready lawyers upon graduation through hands-on training; enabling students to be more competitive as candidates for clerkships and associate positions.

The ADEE will maintain, develop, and enhance the program of experiential education within the School of Law. To accomplish this, the ADEE will function in two primary spheres: 1) Administration of Law Clinics; 2) Collaboration with Faculty and Staff.

1. Administration of Law Clinics
	1. Assist and support the current & future Clinical Directors with the operation and maximization of their Law Clinics
	2. Coordinate a program of experiential education within the Law Clinics that emphasizes uniform skills and goals within the purview of the individual Law Clinics and their Directors
	3. Coordinate collaboration between the Law Clinics
	4. Assess and Evaluate Law Clinics to improve experiential learning opportunities for students within the Law School
	5. Advocate for experiential education opportunities and offerings within the Law School for scheduling, priority, and academic credit
	6. Coordinate with the Vice Dean on budgets for the Experiential Education budget and Law Clinic budgets to manage and utilize resources including physical space, technological needs, and staffing
	7. Identify staffing needs within the Law Clinics, market & hire staff for the Clinical Directors
	8. Identify new Law Clinics that could be funded and opened to broaden opportunities offered to students and services provided within the community
	9. Market the Experiential Education program within the school, local community, State of North Carolina, and the national legal education community
2. Collaboration with Faculty & Staff
	1. Coordinate with the Director of Development & the Dean on fundraising for the Experiential Education program including but not limited to grants, general fundraising, individual and targeted fundraising, donor identification and retention, and long-term funding strategies.
	2. Coordinate with Assistant Dean of Career Services and Professional Development and the Director of Externships to foster a mutually beneficial relationship between Campbell Law and the NC State Bar on field placements and entry-level positions.
	3. Coordinate with the Associate Dean of Student Affairs and Academic Success on utilizing experiential education to maximize preparedness of students for the NextGen Bar exam.
	4. Collaborate with faculty and staff to ensure that Campbell is satisfying and meeting ABA Standards with emphasis on Standard 303(b), 303(c), and 304