**Campbell School of Law**

**2023 - 2024 Faculty Committee Assignments**

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# Campbell University Faculty Committees

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| --- | --- |
| Committee: | Assignment: |
| Academic Assessment | Dan Tilly |
| Cultural Activities | Oliva Weeks |
| Dean’s Council | J. Rich Leonard |
| Faculty Development | Lucas Osborn |
| Faculty Research | Melissa Essary |
| Faculty Evaluation | Mike Kent |
| Global Engagement | Erin Kenny |
| Grievance | Susan Thrower |
| Information Technology Advisory  | Adrienne DeWitt |
|  |  |
| Library | Olivia Weeks |
| Master Planning | J. Rich Leonard |
| Multi-Cultural | Raluca Papadima |
| Nominations | Raven Byrne |
| Registry & Calendars | Connie Shipman Newsome |
| State Authorization | Megan Sherron |
| Student Conduct | Suzanna Geiser  |
| Teaching Resource Center Committee  | Marcus Gadson  |
| Title IX | Lucas Osborn |
| University Curriculum | Lauren Newell |
| University Disabilities | Meredith Chilausky |
| University Effectiveness | Dan Tilly |
| University Safety  | Bobbi Jo Boyd |

# Standing Law School Faculty Committees

## Academic Appeals Committee

**Charge:** To uphold the academic standards of the law school through administration of the Academic Exclusion and Appeals policies. This committee reports to the Associate Dean of Academic Affairs and the faculty.

In 2023-2024, this committee will:

* Develop specific, measurable objectives that the committee will and will not utilize in granting or denying an appeal.
* Determine the variety of factors - beyond Bar passage - which should be taken into consideration when weighing the decision to grant or deny an appeal including, but not limited to, the value of a J.D. degree and J.D. preferred jobs.

**Membership:**

Dick Bowser, Chair

Lisa Lukasik, Vice Chair

Marcus Gadson

Sha Hinds-Glick, *ex officio*

## Academic Standards and Support Committee

**Charge:** To continually evaluate and revise (as necessary) the law school’s probation and exclusion rules; to collect and evaluate assessment data; and to assist the Assistant Dean of Academic Support and Bar Success in program developments. This Committee reports to the Associate Dean of Academic Affairs and the faculty.

In 2023-2024, this committee will:

1. Advance the policy for management of contested grades to faculty.
2. Continue considering a policy regarding student withdrawals.
3. Review the representation of our academic standards in written and online formats to ensure they are consistent with faculty policies, and internally consistent.
4. Work on a policy to govern the use of the transcript designation “incomplete” when a student has not completed coursework during the semester.

**Membership:**

Susan Thrower, Chair

Johnny Chriscoe, Vice Chair

Bobbi Jo Boyd

Kelly Cline

Erin Kenny

Carly Wolf

Sha Hinds-Glick, *ex officio*

Dan Tilly, *ex officio*

Connie Newsome, *ex officio*

## Admissions and Scholarship Committee

**Charge:** To serve as a continuing policy and decision-making body, where appropriate, on admissions matters, working closely with the Assistant Dean for Admissions. ABA Standards 205, 206, and 501-510 apply to the work of this committee. The committee will work with Admissions Staff to create a vibrant recruiting program for prospective students and integrate appropriate admissions-related initiatives outlined in our Strategic Plan. The committee will work to engage faculty and students in the recruiting process as appropriate. This committee reports to the Dean and the faculty.

In 2023-2024, this Committee will:

1. Support a comprehensive, month-by-month recruiting and marketing plan aimed at seating a vigorous and well-qualified class.
2. Support a unified, nationwide, and sophisticated communications methodology for interacting with our potential and admitted students.
3. Enhance communications about the availability of our competitive scholarships to deepen the pool of applicants.
4. Review our scholarship grid to make sure it is attracting qualified students.
5. Oversee the development of 3 + 3 programs with our own undergraduate school and other colleges and universities to enhance the applicant pool.
6. Continue to explore initiatives that will expand the diversity of our student body, including the development of recruiting strategies likely to reach underrepresented populations.
7. Review all our policies and procedures relating to admissions and scholarships to ensure they are consistent with the recent affirmative action decision of the Supreme Court.

**Membership:**

Scott Pryor, Chair

Melissa Essary, Vice Chair

Krista Bordatto

Raven Byrne, *ex officio*

Lisa Clark, *ex officio*

Miguel Hernandez, *ex officio*

Amanda Zander, *ex officio*

Lisa Snedeker*, ex officio*

## Curriculum Committee

**Charge:** To review curricular design and offerings, including course content, credit hours, and degree requirements; to evaluate and approve new programs or adjunct-taught courses as they are proposed; to conduct periodic reviews for rigor and efficacy of major programs, including legal writing, clinics, advocacy, international, and experiential education; to ensure compliance with ABA Standards 301-316, 403 and 404. This committee reports to the Dean, the Associate Dean for Academic Affairs, and the faculty.

In 2023-2024, this Committee will:

1. Continue the rotational order for periodic assessment of major programs.
2. Complete the review of the curricular offerings for students seeking careers in corporate law, trusts and estates, and non-courtroom advocacy and make recommendations (as needed) for additional curricular offerings.
3. Evaluate and suggest proposed adjunct courses and offer recommendations to the Associate Dean of Academic Affairs on whether to add them to the curriculum.
4. Evaluate whether to change the allocation of credits in the first-year curriculum to match the content emphasized on the Next Gen bar exam, and more generally to match our curriculum to the Next Gen bar exam.
5. Evaluate whether to retain the jurisprudence requirement.
6. Review ABA Standard 303(b) and develop specific metrics and proposals necessary to comply with the new accreditation rules concerning professional identity.

**Membership:**

Lauren Newell, Chair

Dan Tilly, Vice Chair

Dick Bowser

Johnny Chriscoe

John DeStefano

Chris Cox

Richard Waugaman

Caitlin Swift

## Faculty Recruitment Committee

**Charge:** To recruit new faculty of the highest quality to the law school and recommend appointments to the Dean and faculty, in compliance with Campbell University hiring policies, ABA Standards 205, 206, and Chapter Four of the Standards for the identification, screening of applicant resumes, and interviewing of promising candidates. The committee shall advise the Dean on visiting appointments and clinical appointments. This committee reports to the Dean and the faculty.

In 2023-24, the Committee will:

* Seek a diverse group of candidates from a variety of backgrounds, including government, the military, public interest, and private practice.
* Review the procedures and processes employed by the committee and faculty in the past by seeking full faculty and committee member input and then propose a methodology for screening, interviewing, and voting on candidates that remains consistent year to year.

**Membership:**

Raluca Papadima, Chair

Johnny Chriscoe, Vice Chair

Scott Pryor

John DeStefano

Marcus Gadson

Olivia Weeks

Dan Tilly, *ex officio*

## Honors and Awards Committee

**Charge:** To identify student awards to be acknowledged at Law Day and at Commencement; to establish criteria and methodology for selection, notification, and presentation of those awards in a timely manner; to evaluate the range of honors and awards to insure they are proportional and accurately reflect the achievements that should be acknowledged; and to continually evaluate and revise (as needed) the mode of presentation. This committee reports to the Associate Dean of Academic Affairs and the faculty.

**Membership:**

Olivia Weeks, Chair

Mike Kent, Vice Chair

Carly Wolf

Assistant Dean of Student Life, *ex officio*

Connie Newsome, *ex officio*

## Law School Community, Diversity and Student Life

**Charge:** To prepare and recommend activities, policies, and internal practices to enhance community, diversity, and student life; to serve as a continuing forum for ​consideration of ​students' ​expressed needs and concerns; to ensure that all student organizations are functioning effectively and that proposals for new organizations are appropriately vetted. The work of this committee relates to ABA Standard 508. This committee reports to the Vice Dean and the faculty.

In 2023-2024, this Committee will:

1. Work with the Dean to implement the recommendations of the DEI consultant Marion Cloete, consistent with resources, staffing, and agreement.
2. Continue to develop a program to comply with the new accreditation standards dealing with training in racism and implicit bias, both as approved for the upcoming year and long term.
3. Collaborate with the Student Bar Association about how training on issues of implicit bias and systemic oppression can be provided to the student leadership.
4. Work with student groups to promote forums on topics related to diversity, equity, and inclusion.
5. Develop a process by which students could request funds to attend conferences that would provide them with knowledge and tools to share with others on issues of leadership, implicit bias, and cross-cultural competency.

**Membership:**

Suzanna Geiser, Chair

Lucas Osborn, Vice Chair

Nicole Ligon

Rick Glazier

Jon Powell

Erin Kenny

Mary Ann Matney

Tom Patrick

Miguel Hernandez, *ex officio*

April Giancola, *ex officio*

Assistant Dean of Student Life, *ex officio*

Student Representatives, *ex officio*

## Library Committee

**Charge:** To review the collection policy and practices of the law library; to enhance the relationship between faculty and library liaisons; to further the use of the library’s collection by the law school community; to facilitate student development of legal research skills. The committee will coordinate with the Director of the library to develop ideas on how to use the library as a faculty recruitment tool and to improve the library as a resource to support scholarships. This committee reports to the Dean.

In 2023-2024, this committee will:

1. Draft a program learning outcoming for legal research that can be added to the law school’s program learning outcomes (in accordance with ABA Standard 302(b)) and write a list of student learning outcomes that support that program learning outcome.
2. Draft a report to the Dean that summarizes all the instructional activities of the library staff, including (without limitation) (1) courses; (2) lessons delivered within other classes (e.g., in the legal writing programs or other doctrinal classes); (3) lunchtime workshops.
3. Include in the report an explanation of where these student learning outcomes are already addressed in the curriculum, and recommendations for systematically including research outcomes in the law school curriculum.
4. Create Research Guides for students interested in research on systemic racism and social justice.
5. Make recommendations on use of funds from Library Endowment Fund.
6. Stay abreast of the changing accreditation standards for libraries the Council on Legal Education is expected to propose this academic year.

**Membership:**

Marcus Gadson, Chair

Olivia Weeks, Vice Chair

Krista Bordatto

Adrienne DeWitt

Caitlin Swift

Susan Thrower

Student Representatives, *ex officio*

## Orientation Committee

**Charge:** To oversee the orientation program, including both academic and administrative components, evaluate its effectiveness, and recommend any changes to its format. This committee reports to the Dean and the faculty.

**Membership:**

Asst. Dean of Student Life, Chair

Johnny Chriscoe, Vice Chair

Miguel Hernandez

Richard Waugaman

Olivia Weeks

Susanna Geiser

Raven Byrne, *ex officio*

April Giancola, *ex officio*

Lisa Snedeker, *ex officio*

Sharon Sparks, *ex officio*

Mallory Underwood, *ex officio*

## Pro Bono Publico Committee

**Charge:** Work with the Director of Student Life and *Pro Bono* and the Student *Pro Bono* Council to examine other schools’ *pro bono* programs and discuss ideas and/or recommendations to faculty. This committee reports to the Vice Dean and the faculty.

In 2023-2024, this Committee will:

1. Update and implement the plan of action to encourage a spirit of *pro bono* and service activities in the faculty and staff and student communities at Campbell Law School.
2. Identify opportunities for *pro bono* and service activities consistent with our Vision and Distinctives and Strategic Plan.
3. Ensure that new *pro bono* projects are appropriately vetted and include appropriate training and supervision of students.
4. Foster and encourage more student participation by creating a program of incentives.

**Membership:**

Richard Waugaman, Chair

Bobbi Jo Boyd, Vice Chair

John DeStefano

Nicole Ligon

Robert Montgomery

Nick Sanders, *ex officio*

Asst. Dean of Student Life, *ex officio*

April Giancola, *ex officio*

Student Representatives, *ex officio*

## Teacher Development and Scholarship Committee

**Charge:**  To continue to organize lunch events that highlight current faculty scholarship or works in progress; to invite outside experts to share best practices in teaching and scholarship; to evaluate and propose revisions (as needed) to the faculty handbook to best develop a vibrant, engaged, and productive faculty. This committee reports to the Dean, the Associate Dean for Academic Affairs, and the faculty.

In 2023-2024, this Committee will:

1. Organize and implement the program of lunch time speakers.
2. Review and report on key contributors to faculty morale and professional fulfillment.

**Membership:**

John DeStefano, Chair

Marcus Gadson, Vice Chair

Robert Montgomery

Kelly Cline

Chris Cox

Susan Thrower

Dan Tilly, *ex officio*

## Technology Committee

**Charge:** To work with the IT staff to ensure faculty, staff and student technology needs are met; to revise and update (as needed) the school’s distance education policy; to annually review the evaluations of the distance education courses offered through iLaw; to periodically survey faculty, staff and students about satisfaction with technology and IT support; to bring in outside experts as necessary to discuss integration of technology with teaching and ensure innovative, relevant use of technology in the delivery of our program of legal education. This committee reports to the Dean, the Vice Dean, and the faculty.

In 2023-2024, this Committee will:

1. Review and revise (as needed) the existing distance education program so that it is consistent with ABA standards.
2. Continue work on development of a comprehensive calendaring system for the law school, in coordination with main campus.
3. Evaluate and make recommendations regarding use and implementation of technology-driven products used for regular student assessment, such as mid-term and final examinations.
4. Evaluate and make recommendations as appropriate involving developments in artificial intelligence.

**Membership:**

Tom Patrick, Chair

Bobbi Jo Boyd, Vice Chair

Adrienne DeWitt

Raluca Papadima

Lauren Newell

Sharon Sparks, *ex officio*

Larry Essary*, ex officio*

Connie Newsome, *ex officio*

James Yacovelli, *ex officio*

Student Representative, *ex officio*

## Tenure and Promotion Committee

**Charge:**  To evaluate the existing tenure policy and suggest modifications, if appropriate; assign tenured faculty mentors to tenure-track faculty; and oversee the administration of the mentor/mentee program. This committee assists the Dean and tenured faculty in the implementation of the processes and timetables for the proper administration of the 2011 Tenure Policy, as amended subsequently. This committee reports to the Dean and the tenured faculty.

**Membership:**

Mike Kent, Chair

Greg Wallace, Vice Chair

Scott Pryor

Susan Thrower

Tim Zinnecker

# Ad Hoc Committees

## Judicial Clerkship Task Force

**Charge**: To evaluate current policies, procedures and practices supporting students in pursuit of federal and state judicial clerkships. The committee will develop a detailed plan to expose students to the benefits of clerkships (with a particular emphasis on federal clerkships) and encourage students to apply for these opportunities. The committee will also engage with the judiciary at the state and federal level to expose this group to our students, including increasing opportunities for judicial visits to the law school. The committee will serve as “advisors” to students interested in clerkships providing professional guidance and personal encouragement and support of efforts to secure clerkships. Finally, the committee will serve in an advisory capacity to the law school’s Center for Career Services and Professional Development in offering counseling and support to students seeking clerkships. This committee reports to the Dean and the faculty.

**Membership:**

Tim Zinnecker, Chair

Lisa Lukasik, Vice Chair

Marcus Gadson

Matt Sawchak

Mallory Underwood, *ex officio*

April Giancola, *ex officio*

## Mentorship & Externship Committee

**Charge**: This committee is to evaluate and monitor the law school’s mentorship program, Connections, in which the entire third year class and new members of the Wake County Bar are eligible to participate. The committee will oversee the relationship with the Wake County Bar Association concerning the shared responsibilities of administering the joint program, assist staff in recruiting new mentors, and suggest any programmatic changes. This committee will also evaluate our thriving externship program and make recommendations for its improvement. This committee reports to the Assistant Deans of External Relations and Career and Professional Development and the faculty.

**Membership:**

Melissa Essary, Chair

Bobbi Jo Boyd, Vice Chair

Nicole Ligon

Nick Sanders, *ex officio*

April Giancola, *ex officio*

Megan Sherron, *ex officio*

## Honor Code

**Charge**: To review the student honor code and, working with the Honor Court Chief Justice and Attorney General, to recommend revisions; and to recommend (as needed) policies for adoption into the faculty handbook. This committee reports to the Associate Dean for Academic Affairs and the faculty.

**Membership:**

Erin Kenny, Chair

Melissa Essary, Vice Chair

Caity Swift

Kelly Cline

Dan Tilly

Honor Court Chief Justice, *ex officio*

Attorney General, *ex officio*

## Building Security Committee

**Charge**: To evaluate security and security measures within the law school, including active violence responses, and to propose a training plan for faculty and staff in the event of an occurrence. This committee reports to the Dean.

**Membership:**

Bobbi Jo Boyd, Chair

Raven Byrne, Vice Chair

Jon Powell

Greg Wallace

Brent Braswell

Sharon Sparks

Sherryl McLaughlin (AOE)

##  Strategic Plan Review Committee

**Charge**: Review and evaluate the law school’s strategic plan in preparation of the upcoming ABA accreditation site review.

**Membership:**

Lucas Osborn, Chair

Tim Zinnecker, Vice Chair

Melissa Essary

Lauren Newell

Greg Wallace