



New Jersey Courts Law Clerk 2025 - 2026

SALARY	See Position Description	LOCATION	New Jersey (Multiple Locations), NJ
JOB TYPE	Full Time	JOB NUMBER	Law Clerk 2025 - 2026
CENTRAL OFFICE/VICINAGE	NJ - Statewide	OPENING DATE	06/18/2024
CLOSING DATE	6/9/2025 11:59 PM Eastern		

Description

Court Term for Supreme Court and Supreme Court Appellate Division - August 25, 2025, through August 28, 2026 (tentative). Includes a one-week overlap in addition to the 52-week court term.

Court Term for Superior Court Assignment Judge, Chancery Division (General Equity and Family), Law Division (Civil and Criminal) and Tax Court - August 18, 2025, through August 28, 2026 (tentative). Includes a two-week overlap in addition to the 52-week court term.

Salary Information: Salaries listed are based on a 52-week court term in addition to a one-week or two-week overlap as noted above, which will be paid at a separate weekly rate. The below salaries are for the 2024-2025 Court Term. The salaries for the 2025-2026 Court Term are to be determined based on funding availability.

Supreme Court	\$76,400
Supreme Court Appellate Division	\$69,750
Superior Court Assignment Judge	\$63,950
Superior Court Chancery Division (General Equity)	\$63,950
Superior Court Law Division (Civil and Criminal)	\$58,900
Superior Court Chancery Division (Family)	\$58,900
Tax Court	\$58,900

Individuals who have served or are currently serving in a trial court or Tax Court clerkship may be eligible to serve an additional one-year clerkship in the Appellate Division or Supreme Court.

Start your legal career in a court system recognized as one of the best in the nation and enhance your future career prospects. Professional law clerk positions are available in the New Jersey Judiciary for individuals with strong communication and analytical skills. Supreme Court law clerks work with justices on complex cases involving difficult issues of law. Appellate Division law clerks conduct research, analyze legal data, prepare legal memoranda, process emergent motion applications, and proofread published opinions. Law clerks for assignment judges learn all aspects of court administration and assist with processing emergent motions. Trial court law clerks gain practical experience while gaining valuable insight into the judicial process. Under the direction of one or more judges over the course of the year, trial court law clerks observe judicial proceedings, attend conferences with attorneys and judges, receive training in mediation and

mediate small claims cases and summarize information for judges. Tax Court law clerks perform duties similar to those assigned to law clerks in the Appellate Division and trial courts, but do not mediate cases. As of June 10, 2024, applicants may apply directly to justices or judges through the Judiciary's web-based portal. Applications will not be accepted before that date. Applicants will be contacted directly by the justices or judges for interviews on or after June 17, 2024.

REMOTE WORK: The Judiciary currently offers a hybrid work schedule, and this position may qualify for up to four (4) days per month of remote work outside of Judiciary buildings. To participate in this program, in addition to installing a multifactor authentication app on your phone or tablet, you will be required to have high speed home internet access.

To apply for a clerkship, please click here [Become a Law Clerk | NJ Courts](#) (available June 10, 2024).

Qualifications

Law clerks must have graduated from a law school approved by the American Bar Association by the time of their law clerk appointment. The Judiciary's law clerkship program is intended for recent law school graduates, which is defined as graduating within the last four (4) years. Selected candidates will be required to provide an **official, final law school transcript**, not a photocopy, which includes the date of graduation from their law school at the time of hire. Excellent writing and analytical skills are essential.

It is helpful to have completed a course in mediation prior to the start of the clerkship. Under Court Rule, all trial court law clerks who will serve as mediators must first complete the Judiciary sponsored 12-hour mediation training or its equivalent. Applicants selected for clerkships can request a waiver from attending the Judiciary's training program at the start of the court term by providing documentation that confirms that they successfully completed an approved alternative dispute resolution course.

Supplemental Information

Note: Law clerks may hold outside employment with prior approval as provided in the Code of Conduct for Judiciary Employees. The Code is available online at [Employee Code of Conduct | NJ Courts](#)

Driver's License: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle is necessary to perform essential duties of the position.

Authorization to Work: US citizenship is not required. Selected candidate must be authorized to work in the US according to Department of Homeland Security, US Citizenship and Immigration Services regulations.

Special Note: Individuals selected for clerkships must agree to a thorough background check, which will include fingerprinting. All data received will be kept in the strictest confidence except to inform the individual of the findings and what action will be taken as a result of this information.

Residency Law: In accordance with N.J.S.A. 52:14-7 (L. 2011, Chapter 70), the "New Jersey First Act," all persons newly hired by the Judiciary within one year must establish, and then maintain, principal residence in the State of New Jersey. Any person may request an exemption from that requirement from the Employee Residency Review Committee in the Department of Labor & Workforce Development on the basis of either hardship or employer critical need. Law clerks are **not** subject to the residency law during their court term. Additionally, law clerks who serve a second clerkship in a higher court are exempt from the residency requirement. Clerks who anticipate moving into another state position immediately following their clerkship(s) must be mindful that, upon conclusion of their clerkship term, they will need to be New Jersey residents. Any person may request an exemption from that requirement from the Employee Residency Review Committee in the Department of Labor & Workforce Development on the basis of either hardship or employer critical need.

Approximately 480 clerkships are available. Of those, a limited number of clerkships exist for the Supreme Court, Superior Court Appellate Division, Superior Court Assignment Judges, Superior Court Chancery Division in general equity court, and in the Tax Court. Applicants interested in those positions should apply early during the hiring process. Most openings exist

in the Superior Court Law Division in civil and criminal court, and Superior Court Chancery Division in family court. For additional information visit the Judiciary's [Website](#). Individuals from historically underrepresented groups, women, individuals with disabilities and other protected class members are encouraged to apply.

The NJ Judiciary requires all applicants selected for hire to complete the application process fully and as instructed. All applicants must complete the work experience and education sections and attach any required documents. Applications must describe all relevant work experience in detail, beginning with your current or most recent job, including military service (indicate rank), internships and job-related volunteer work, if applicable. Use a separate section to describe each position. Applicants who indicate "see resume" or enter their initials to acknowledge that they have skipped the Work History and Education sections will not be considered, unless they do not possess any education history or work experience. Only applicants that follow the application instructions and submit completed applications will be considered for hire.

The New Jersey Judiciary consists of the Supreme Court, the Superior Court including the Appellate Division and the Trial Court of the 15 vicinages in New Jersey, the Tax Court and the Municipal Court System. The Administrative Office of the Courts provides technical assistance, operational support, training, research and development, budget and personnel coordination, and development and operation of information systems for the Courts of New Jersey.

**The Judiciary of New Jersey is an Equal Opportunity/Affirmative Action
Employer Committed to Ensuring an Open Door to Justice**

NeoGov applicant support at 1-877-204-4442 (toll free call)
Monday through Friday, 6:00 AM to 6:00 PM Mountain Time (MT)

Agency

New Jersey Courts

Address

See Above

Various Counties, New Jersey, US

Website

<http://www.njcourts.gov>