

**STUDENT BAR ASSOCIATION
CAMPBELL UNIVERSITY
NORMAN ADRIAN WIGGINS SCHOOL OF LAW
ELECTION BYLAWS**

Amended: April 7, 2025
Amended: April 2, 2023
Amended: September 27, 2022
Amended: November 8, 2020
Effective: February 13, 2012

Preamble

Pursuant to Article VII, Section 1, of the SBA Constitution, the Council hereby approves the following Election Bylaws.

Article I. Internal Affairs Committee

Section 1. There shall be an Internal Affairs Committee to oversee all elections. The Internal Affairs Committee shall consist of no more than six (6) members and no less than four members. Any SBA member running in an active, SBA sponsored election must recuse themselves prior to the end of the nomination period for any internal affairs related matters. In the event any member of the Internal Affairs Committee must recuse themselves due to a conflict of interest, the SBA President will appoint interim members to the Internal Affairs Committee upon the advice and consent of the remaining SBA Executive Board.

Article II. Duties

Section 1. The Internal Affairs Committee shall:

- A. Count the electronic votes on election day;
- B. Publish and post the election results pursuant to Article VII, Section 4(C) of the SBA Constitution;
- C. Appoint members of the SBA to assist in counting and verifying electronic votes, as necessary; and
- D. Report election bylaw violations to the SBA Executive Board for review.

Article III. Fall Elections

Section 1. During each fall semester there shall be one election. This election will be held for the following offices:

- A. Six (6) 1L SBA Representatives;
- B. Three (3) 1L/Flex Honor Court Justices; and
- C. One (1) Flex SBA Representative.

- Section 2. Notice: Notice of the election will occur electronically via school wide email the first Wednesday of the school year.
- Section 3. Nominations shall be made in writing by completing the Candidate Nomination Form (see attached Exhibit A). Both the nominated candidate and the nominating party must sign the Nomination form. The nominating party may be any student, other than the candidate, who is eligible to vote for that position. Nominations shall take place starting at 9:00 AM EST on the first Friday of the school year and last until 5:00 PM EST the following Sunday.
- Section 4. Nomination Restrictions: A student may not serve in two elected positions within the SBA during the same term. If a candidate is nominated for two positions in the same election, the candidate may choose which position will appear on the ballot. If an elected person is nominated for a second elected office, the later nomination shall be void.
- Section 5. Withdrawal: Nominated candidates desiring to withdraw from candidacy must notify, either electronically or in writing, the Chairperson of the Internal Affairs Committee no less than twenty-four (24) hours before election day and remain available until after the close of the election polls.
- Section 6. Bylaw Revision: The SBA or the Internal Affairs Committee shall not revise or amend the Election Bylaws from the date of notice of the opening of nominations, as provided in Article III, Section 2, until after the election results have been finalized and announced. In the event that a revision is needed after notice is provided, but before election results are finalized, such revision shall not take effect until the subsequent election cycle.

Article IV. Spring Elections

- Section 1. During each spring semester there shall be two (2) elections. The first election will be held the week prior to spring break for the following executive positions:
- A. SBA President;
 - B. SBA Vice President;
 - C. SBA Secretary;
 - D. SBA Treasurer;
 - E. Chief Justice of the Honor Court; and
 - F. Attorney General.
- Section 2. Following the first election, the second election will be held the second week after spring break for the following offices:
- A. Six (6) rising third-year SBA Representatives;
 - B. Six (6) rising second-year SBA Representatives;
 - C. Three (3) rising third-year Honor Court Justices; and
 - D. Three (3) rising second-year Honor Court Justices.

- Section 3. Notice: Notice of the election will occur electronically via school wide email the Monday prior to the opening of Nominations.
- Section 4. Nominations shall be made in writing by completing the Candidate Nomination Form (see attached Exhibit A). Both the nominated candidate and the nominating party must sign the Nomination form. The nominating party may be any student, other than the candidate, who is eligible to vote for that position. Nominations shall take place starting at 9:00 AM EST on the Friday following the notice of the election and last until 5:00 PM EST the following Sunday.
- Section 5. Nomination Restrictions: A student may not serve in two elected positions within the SBA during the same term. If a candidate is nominated for two positions in the same election, the candidate may choose which position will appear on the ballot. If an elected person is nominated for a second elected office, the later nomination shall be void. If the Chairperson of the Internal Affairs Committee wishes to participate as a candidate in the spring elections, the current executive board of the SBA shall designate a standing Chairperson to oversee elections.
- Section 6. Withdrawal: Nominated candidates desiring to withdraw from candidacy must notify, either electronically or in writing, the Chairperson of the Internal Affairs Committee no less than twenty-four (24) hours before election day and remain available until after the close of the election polls.
- Section 7. Bylaw Revision: The SBA or the Internal Affairs Committee shall not revise or amend the Election Bylaws from the date of notice of the opening of nominations, as provided in Article IV, Section 3, until after the election results have been finalized and announced. In the event that a revision is needed after notice is provided, but before election results are finalized, such revision shall not take effect until the subsequent election cycle.

Article V. Campaign Rules

- Section 1. Campaign Material Restrictions: All campaign materials of any kind promulgated by any candidate, person(s), or organization(s) advocating for or against the election of any candidate must be in accordance with the provisions of this Article. All campaign materials must conform to the rules and regulations of Campbell University School of Law.
- Section 2. No campaign materials may be affixed to the walls, ceilings, floors, windows, doors, or other structural components of the law school building. Blackboards, chalkboards, dry-erase boards, projection screens, and all other similar boards in classrooms shall not be used as a means to display campaign materials or messages. However, students may post campaign materials on student bulletin boards and screens outside of the classrooms. Additionally, students are not permitted to send campus wide emails in an effort to campaign for or against the election of any candidate.

- Section 3. Campaign Statements: Each nominated candidate may submit a statement of 500 words or less describing the candidate's goals, experience, campaign philosophy, or other information relevant to the candidate or campaign. The SBA Internal Affairs Committee shall compile the nominated candidate statements and email the nominated candidate statements to the student body before the polls open.
- Section 4. Spending Limitations: All campaign efforts on behalf of any one candidate (without regard to whether the effort is in support of that candidate or against another) must not exceed a total expense of \$100.00 (USD). For purposes of determining the amount expended, the receipt of such items must be provided to the Chairperson of the Internal Affairs Committee either electronically or in person.
- Section 5. Other Campaign Materials: No particular campaign materials are excluded by these rules so long as they do not exceed the above limitations.
- Section 6. Electronic Forms of Communication: Candidates may create a personal website, use personal social media account(s), or use personal group communication(s) for campaigning.
- Campbell University School of Law affiliate group messaging and social media—e.g., GroupMe, etc.—may be utilized to promote any candidacy beginning at the close of candidate nominations until the end of the voting period. Promotions outside this period may be subject to violation of this bylaw.
- Section 7. Open Forum: Upon request by any nominated candidate before the close of nominations, the Internal Affairs Committee shall schedule and conduct an open forum wherein any candidate who desires shall be allocated three (3) minutes to speak. The open forum will be conducted in person following the close of nominations. All candidates wishing to speak must attend in person unless an extenuating circumstance exists. There shall be no more than one forum per election.
- Section 8. Talking: Nothing in these bylaws shall prohibit candidates and supporters from talking to student voters concerning the elections.
- Section 9. Limits Reset in case of Run-Off Elections: In the event of a run-off election for any position(s), the candidates in the run-off election shall be entitled to conduct campaign efforts in accordance with the above rules as if they had not conducted any campaign efforts during the election cycle that led to the run-off.

Article VI. Voting Procedure

- Section 1. Ballots: Voting at all SBA elections shall be anonymous. Electronic ballots shall be prepared with the nominated candidates for each office listed in no particular order.
- Section 2. Polls: Voting shall open electronically on the Thursday following the close of nominations starting at 8:00 AM EST and close on the Friday following the close of nominations at 5:00 PM EST. Should the ballot be activated later than 8:00 AM EST, the same amount of time will be applied (I.E., if it opens at 9:00 AM EST then it will close at 6:00 PM EST).
- Section 3. Counting: Votes shall not be counted until after the end of the voting period. The votes shall be counted twice by all members of the Internal Affairs Committee and verified by the Chairperson of the Internal Affairs Committee and the Chief Justice.
- Section 4. Results: Results of the elections shall be posted physically outside of the SBA office and sent out in a school wide email following the close of voting. A record of such results shall be maintained by the Chief Justice for a period of one (1) year.
- Section 5. Write-Ins: Write-in candidates shall have all rights of a nominated candidate, except for the ability to request or participate in a forum to discuss candidate issues. Write-in candidates shall be subject to all rules, regulations, and restrictions as a nominated candidate. Write-in votes are not permitted during run-off elections; any write-in votes cast during a run-off election shall not be counted.

Article VII. Run-Off Elections

- Section 1. Timing: If required to resolve a tie, run-off elections shall be held following the close of the initial election from 8:00 AM EST until 5:00 PM EST. Should the ballot be activated later than 8:00 AM EST, the same amount of time will be applied (I.E., if it opens at 9:00 AM EST then it will close at 6:00 PM EST).
- Section 2. Results: Votes shall be counted in the same manner as the general election and posted and emailed following the close of voting.
- Section 3. Procedures: Run-off elections shall be conducted in the same manner as general elections.

Article VIII. Election Bylaw Violations

- Section 1. Reporting: Any potential violation of these bylaws must be submitted to the Chair of Internal Affairs or, in the case of recusal, the interim Chair of Internal Affairs. The Chair or interim Chair of Internal Affairs must promptly report any potential violations to the SBA Executive Board.

Section 2. Recusal: Any SBA Executive Board member running in an active SBA sponsored election must recuse themselves from participating in Internal Affairs matters.

Section 3. Reprimand: Violations of these bylaws may result in (1) referral to the Honor Court, (2) internal action, or (3) dismissal of the complaint.

Upon an affirmative majority vote, the SBA Executive Board may refer the violation to the Honor Court. If such a vote fails to meet the majority threshold, the SBA Executive Board may, upon a majority vote, suspend candidacy. If such a vote fails to meet the majority threshold, the violation will be reviewed by the SBA President. The SBA President, in their sole capacity, may reprimand or dismiss the violation depending on the nature of the offense. If the violator is referred to the Honor Court, the violation may be considered a violation of Rule 18 of the Code of Honor and Professional Responsibility, which may result in disciplinary action by the Honor Court.

Article VIX. Notice and Copies of Election Bylaws

Section 1. Each candidate for elective office shall review a copy of these election bylaws, the SBA Constitution, and the Honor Code. The Chairperson of the Internal Affairs Committee shall make a copy of these election bylaws, the SBA Constitution, and the Code of Honor and Professional Responsibility available to all candidates. Specifically, such information will be provided by the Internal Affairs Committee to candidates as part of the school-wide email providing notice and announcing the opening of nominations. In addition, the Internal Affairs Committee may place such information on reserve at the circulation desk in the law school library or in the SBA President's office, to be made available to any student upon request.