

CUSOM Committees with MS-1 Student Vacancies

1. **DO Curriculum Committee** (*Chair: Dr. Vaskalis; Vice-Chair: Dr. Powers*)

(Committee meets quarterly or as needed)

The Curriculum Committee oversees development of the curriculum and advises the Dean regarding changes to the curriculum of CUSOM. Responsibilities include initiating or acting upon items related to course designations, course prerequisites, course content, and course sequencing within CUSOM's 4-year curriculum. The committee shall insure that the curriculum is representative of each of the various disciplines within the school and in keeping with the major educational objectives of CUSOM by maintaining a current file of course syllabi and course learning objectives linked to AACOM core competencies. At least one student is appointed to this committee from each matriculating class.

2. **Diversity and Inclusion Committee** (*Chair: Dr. Lowe-Clayton; Vice-Chair: Dr. Holmes*)

(Committee meets quarterly or as needed)

The Diversity and Inclusion Committee develops strategies which promote the training of academically excellent, and culturally competent physicians from diverse backgrounds who will provide compassionate care to the patients in rural and underserved regions of North Carolina, the Southeast and the nation. In addition, the committee provides recommendations to aid in achieving the CUSOM and university Mission and associated diversity outcomes among its students, faculty, staff, and other relevant members of the academic community. The Committee also collaborates with the Curriculum Committee, Course Directors, the CPHS Diversity Committee, student representatives and other stakeholders to foster a collaborative approach to developing interprofessional, educational, administrative, and community-based programs related to diversity and the understanding and recognition of bias along with effective strategies for prevention and intervention and initiatives to facilitate meaningful and long-lasting change.

3. **Entrustable Professional Activities Committee** (*Chair: Dr. Cappola; Vice-Chair: Dr. Agnello*)

(Subcommittee of Curriculum Committee)

(Committee meets as needed)

The Entrustable Professional Activities (EPA) Committee advises the CUSOM faculty to optimally assess students' ability to perform 13 core competencies required of a new medical school graduate when beginning residency as published by the American Association of Colleges of Osteopathic Medicine (AACOM). CUSOM assesses these "entrustable professional activities" through our Objective Structured Clinical Examination (OSCE+), through video evaluation and through evaluations of students by attending physicians on clinical rotations. The committee meets as needed during the academic year to evaluate assessment methods and the data obtained through this process.

4. Facilities and Learning Resources Committee (Chair: Dr. Foster; Vice-Chairs: Chuck Toscano & Dusty Barbour)

(Committee meets quarterly or as needed)

The Facilities, Learning and Resources Committee advises the Dean on all technologies related to the operation of CUSOM. As part of this advisory function the committee shall develop a long-range plan to address the current and future technology and learning resource needs within CUSOM, annually review the technology needs within CUSOM, communicate to the Dean as to funding priorities for technology needs, and recommend software packages for installation on student, faculty and staff computers. At least one student is appointed to this committee.

5. Research and Scholarship Committee (Chair: Dr. Hamrick; Co-Chair: Dr. Eldeeb)

(Committee meets quarterly, or as needed)

The purpose of the CUSOM Research Committee is multi-faceted and the Committee aims to foster a culture of research at CUSOM and integrate these efforts with research throughout Campbell University by supporting the efforts of the Campbell University Research Committee. At least one student is appointed to this committee.

6. Strategic Planning Committee (Chair: Dr. Vaskalis; Vice-Chair: Matt Huff)

(Committee meets annually, or as needed)

On November 2, 2016, the Campbell University Board of Trustees adopted a plan to guide the University. The overarching goal of the strategic plan is to present a series of Aims and supporting Initiatives that are targeted at specific needs of the University to include: Academic Quality; Student Success; Extend the Influence; and Strategic Growth. This Committee reviews and updates the CUSOM strategic plan, ensuring alignment within and under the larger University context.

ACADEMIC REQUIREMENTS

7.3.5 CUSOM Committees

Campbell University School of Osteopathic Medicine (CUSOM) values the talents, perspective and experience of its students and the positive contributions they make to key operational, academic, and improvement efforts of the school. As such, student participation and contributions are solicited whenever possible.

Appointments to Committees differs from appointment as a Student Government representative or class leader, and appointment to, and service on, a CUSOM Committee should be considered a privilege.

The process begins with the Office of Academic Affairs identifying student vacancies on CUSOM Committees, as approved by the Dean, prior to the start of each academic year (and as vacancies arise within an academic year). Student members of CUSOM Committees must meet pre-identified criteria including, but not limited to, the student being in good standing at all times relative to:

- Academic standing: A cumulative GPA of 3.0 or higher on a 4.0 scale is required at the time of appointment. If the GPA falls below the minimum required for appointment at any time, the student will be required to step down from service to focus on her/his academics. This requirement also includes COMLEX performance, and any student failing any level of COMLEX must relinquish their role on any CUSOM Committee.
- Professionalism: No student is permitted to serve on a CUSOM Committee if they are on Conduct Probation or otherwise have any Honor Code or Professionalism infractions. Committee service of students with an Admonition or Conduct Warning is determined based on the recommendation of the Academic Performance, Promotion and Standards (APPS) Committee at the time the Admonition or Conduct Warning is assigned or by the APPS Committee Chair if an Admonition is assigned by the Chair instead of an APPS Committee hearing. If an appointed student has a documented professionalism issue at any time, the student will be required to step down from the committee service.
- Other: All other requirements necessary to be a registered student in good standing, such as payment of tuition, must be met.
- First-year students may not serve on CUSOM Committees, except in rare circumstances, until they successfully complete Block 2.

At designated times in the first- and second-year of medical school, the class officers are asked by the Office of Student Affairs to solicit names of students who have interest in the identified CUSOM Committees which include student membership. The Office of Student Affairs provides the charge of each Committee and the desired qualities of the ideal student member.

Interested students submit materials addressing how they meet the stated needs of the Committee based on their interests and experiential base. These materials are submitted to the class officers at a time designated by the Office of Student Affairs in conjunction with the class officers.

The class officers review all submissions in a fair, impartial, and unbiased manner, and send to the Office of Student Affairs their recommendations for no more than three (3) students they identify for each Committee vacancy.

The Office of Student Affairs then works with the Office of Academic Affairs to ensure each student recommended meets all the stated prerequisites for service. Once verified, the names are forwarded to the respective Committee Chairs, who are given a brief timeframe to review the applications and select the student(s) they wish to invite to serve on the committee.

The Office of Student Affairs will notify the students selected, as well as those not selected, of the outcome. All faculty and student committee appointments are subject to approval by the Dean.