**Exam 1 DPT 714 3/23/2020 Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Doctor of Physical Therapy Exam Policy**

Preamble: In order to maintain exam integrity and to maximize the exam administration process, the following rules are to be followed. Obviously, extenuating circumstances may arise which would permit individual faculty discretion in applying all of these guidelines.

1. Students must start the exam promptly at the designated time that the exam begins. Faculty reserve the right to deny access to the examination room after the exam has begun. IF you arrive late to the exam, you must submit your exam at the end of the examination time period. No extra time will be permitted. **TIME: 120 minutes**

2. Your books and other materials, with the exception of your laptop, must not be with you during the exam. This is **NOT an OPEN BOOK EXAM**

3. Do not leave the exam area unless it is absolutely necessary. Use the restroom PRIOR to the beginning of the examination.

4. All examinations will be given via ExamSoft. Your laptop must be used for this exam. It is mandatory that students download the exam PRIOR to arriving to class in order to start taking the exam promptly. If there are technical difficulties with the download, contact immediately the course director by email. No extra time will be permitted for time lost during the examination period due to downloading the exam.

5. Before leaving the exam room, students should see the “exam submitted successfully” (i.e. green screen) screen. If there is a delay of more than 5 minutes in the upload, email the instructor IMMEDIATELY

6. If a scratch sheet of paper is used, submit it with this form.

7. There should be no talking during the examinations, no Facetime, no phone calls, no collaboration, no group work. No use of social media. **NO TAKING OF PICTURES OF THE QUESTIONS** during the exam. **Phones and cameras should be removed from the testing area.**

8. All students must take the examination on the designated date and in the designated time slot.

9. No questions will be answered during the exam.

**DPT 714 Exam**

**Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **Password: 2020covid19**

**By signing this you are indicating your presence at the administration of this exam and that you understand that sharing this password is considered a violation of the CPHS Honor code, as is using outside resources, having your phone present during the examination, taking pictures of questions, discussing the test while taking the exam. Anyone caught sharing the password or partaking in discussions while taking the exam, taking pictures, using social media, etc. will earn an F in the course and will be referred to the Student Affairs Committee for further action**.

 **Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_