

## 2022-2023 North Carolina Association of Pharmacists (NCAP) Emerging Leaders Certificate Syllabus

### Purpose

The purpose of the North Carolina Association of Pharmacists (NCAP) Emerging Leaders Certificate is to foster relationships between student pharmacists, current practice leaders, and leadership residents, encourage advancement of leadership skills, and promote growth of leadership for pharmacy students across the state of North Carolina (NC) through a series of discussion-based learning sessions.

### Program Overview

The program is designed with six discussion-based learning sessions dedicated to a specific leadership topic pertinent to current and future pharmacy leaders (see Table 1), with optional attendance at NCAP's Leadership and Financial Buzz professional development program. Participants who attend and actively participate in at least four of the six sessions, and also complete an NCAP associated leadership initiative, will be awarded the NCAP Emerging Leader Certificate at the conclusion of the last session. Each topic will have associated content for participants to review prior to live sessions to incite critical thinking on each topic. Participants will then complete pre-work assignments or questions to bring to the live session. Participants are expected to share at least one question during the live session. An agenda for each session will be sent out at least one business day prior to each session.

### Certificate Requirements

- Attend at least 4 leadership sessions
- Participate in one NCAP sponsored event (including but not limited to Annual Convention, Student Conference, or another NCAP sponsored meeting)
- Participate in a leadership initiative through NCAP
- Optional attendance at Leadership and Financial Buzz sessions offered through NPF

### Session Topic Schedule

All facilitated webinar sessions will be held via Zoom. Participants will receive topic content materials and Zoom meeting information prior to each session.

**Table 1. Webinar Session Topic Schedule**

Webinar Topic	Pre-Work Content Release Dates	Facilitated Discussion Dates / Times	Facilitators
Introduction and Syllabus Review	September 12, 2022	September 19, 2022 1200-1245	Heather Dalton, Pharm.D, MS; Tyler Vest, Pharm.D., M.S., BCPS, BCSCP; Carrie Baker, Pharm.D, MBA, BCPS
Definition of a Leader	October 10, 2022	October 17, 2022 1200-1245	Austin Price, Pharm.D ; Amilda Medina, Pharm.D
Lessons from Failure	November 7, 2022	November 14, 2022 1200-1245	Stephen Eckel, Pharm.D., M.H.A.
Professional Involvement	December 12, 2022	December 19, 2022 1200-1245	Mary-Haston, Pharm.D., M.S., BCPS
Wellbeing and Resilience	January 16, 2023	January 23, 2023 1200-1245	Rob Wills; Alexis Hayes-Porter; Matthew Lamm, Pharm.D., M.S.
Authenticity	February 6, 2023	February 13, 2023 1200-1245	Patty Roberts, Pharm.D., M.S., BCPS, BCSCP; Ina Liu, Pharm.D., M.S., BCPS; Adrienne Simmons, Pharm.D.
Lateral Leadership	March 6, 2023	March 13, 2023 1200-1245	Elissa King, Pharm.D., M.S., BCPS; Nick Luter, Pharm.D., BCPS

During live sessions, facilitators will open the virtual session with an introduction of themselves, discussion prompt of participants, followed by speakers answering questions submitted by participants. Facilitators will also prompt participants to create their own philosophy on each leadership topic. Participants will be asked to complete a mandatory survey at the completion of the program to provide feedback to facilitators on each session.

## Participant Expectations

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- It is expected that program participants are on time at the beginning of each webinar session and ready to begin discussion at the assigned meeting time and come prepared with pre-work completed and questions for discussion.
- Participants are expected to attend the 45 minute virtual discussion sessions (via Zoom, which is free to download) and complete any pre-work assignments prior to the sessions.
- Participants are expected to contribute to discussion and complete feedback surveys at the conclusion of the certificate program series.
- Attendance will be documented by facilitators present at each session

## Timeline

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- **Prior to Each Virtual Webinar Session:**
  - **1 week prior to each session:** Zoom meeting link will be sent out to participants via email along with any pre-class material
  - **At least 1 business day prior to each session:** Facilitators will send out session agenda
- **During Each Virtual Webinar Session (45 minutes):**
  - Welcome and Overview (2-5 minutes)
    - Facilitators will introduce themselves and the session's speaker
  - Topic Content Expert Speaker Presentation (18-20 minutes)
    - The speaker will present topic content in the form of a presentation, discussion questions, experience sharing, or other engagement activity as deemed appropriate by speaker and facilitators
  - Topic Questions and Discussion (15-20 minutes)
    - Facilitators will ask 3-5 participants to provide a reflection of each topic and how they will incorporate the topic's content to develop their leadership skills
    - Facilitators will prepare 1-3 discussion points to further reflect on each topic
  - Wrap-up (2 minutes)
    - Facilitators will wrap-up and review topic and date/time of next session in the program
- **At the Conclusion of the Series:**
  - Participants will be expected to complete a survey to confirm attendance at an NCAP sponsored event and provide feedback on the entire series following completion of the program
  - Participants will receive their certificate via email