

**Campbell University Norman Adrian Wiggins School of Law
Health Law Association**

Constitution

Table of Contents:

ARTICLE I. Name, Mission, Vision, Core Values	2
ARTICLE II. General Body	3
ARTICLE III. Executive Board	3
ARTICLE IV. Election Process	6
ARTICLE V. Line of Succession	7
ARTICLE VI. Advisor	7
ARTICLE VII. Resignation, Removal, Impeachment	8
ARTICLE VIII. Amendments	10
ARTICLE IX. Bylaws	10
ARTICLE X. Ratification	11
ARTICLE XI. Dissolution	11

**Campbell University Norman Adrian Wiggins School of Law
Health Law Association**

Constitution

ARTICLE I. Name, Mission, Vision, Core Values

Section I - Name

The name of this organization shall be the Health Law Association of the Campbell University Norman Adrian Wiggins School of Law, which herein after shall interchangeably be referred to as, "Health Law Association" or "HLA."

Section II - Mission

It is the mission of the Health Law Association to facilitate an enriched learning environment for students interested in health law at Campbell University, foster academic achievement in health law, encourage health law pro bono service within the community, and connect students to local, state, and national opportunities for health law involvement.

Section III - Vision

It is the continued vision of the Health Law Association at Campbell University to encourage involvement in health law and raise awareness of health law issues amongst the students of Campbell University and surrounding community.

Section IV - Core Values

All members of HLA shall embody and promote the core values of HLA. These core values are as follows:

A. Collaboration

i. We shall promote a collaborative environment where teamwork, partnership, and relationship-building are valued, to further the mission and vision of HLA.

B. Diversity

i. We are committed to recognition and promotion of the diversity of our students, faculty, and staff, within our organization, the Norman Adrian Wiggins School of Law, and Campbell University as a whole;

ii. We will respect the inherent diversity in thoughts, opinions, and beliefs of all, and shall reflect this respect in all organizational actions.

C. Integrity

i. We will act with integrity, not only in academics, but in all aspects of community involvement.

**Campbell University Norman Adrian Wiggins School of Law
Health Law Association**

Constitution

ARTICLE II. General Body

Section I - Composition

- A. The General Body shall be openly comprised of eligible law students who are enrolled within the Norman Adrian Wiggins School of Law.
- B. Executive Board members shall serve as ex-officio non-voting members of the General Body.

Section II - Requirements

- A. Currently or previously enrolled as a student within the Norman Adrian Wiggins School of Law;
- B. Not be enrolled as a first year law student in their first term;
- C. Not be found responsible for any academic or disciplinary sanctions during the term of involvement;
- D. Participate in at least one HLA event per term;
- E. Regularly attend HLA meetings;
- F. Uphold all provisions outlined in the Constitution, Bylaws, and all other governing documents.

ARTICLE III. Executive Board

Section I - Composition

- A. HLA President
- B. HLA Vice President
- C. HLA Treasurer
- D. HLA Secretary

Section II - HLA President

- A. Qualifications
 - i. Be enrolled as a Juris Doctor student at Norman Adrian Wiggins School of Law;

Campbell University Norman Adrian Wiggins School of Law
Health Law Association

Constitution

- ii. Not be found responsible for any academic or disciplinary sanctions before filing for election or while in office;
- iii.. Uphold all provisions outlined in the Constitution, Bylaws, and all other governing documents;
- iv. Must be elected by the General Body, unless following the line of succession;
- v. Must demonstrate previous HLA involvement;
- vi. Take the oath of office upon election or appointment, as prescribed by the Bylaws.

B. Responsibilities

- i. Serve as a voting member of the HLA Executive Board;
- ii. Serve as a non-voting ex-officio member of the General Body;
- iii. Form non-standing executive committees pro re nata;
- iv. Serve as the chief representative of HLA in all matters both internal and external;
- v. Chair meetings of the Executive Board;
- vi. Chair meetings of the General Body in the absence of the HLA Vice President;
- vii. Supervise and coordinate the internal operations of the Executive Board;
- viii. Address the state of HLA to the General Body annually.

Section III - HLA Vice President

A. Qualifications

- i. Be enrolled as a Juris Doctor student at Norman Adrian Wiggins School of Law;
- ii. Not be found responsible for any academic or disciplinary sanctions before filing for election or while in office;
- iii.. Uphold all provisions outlined in the Constitution, Bylaws, and all other governing documents;
- iv. Must be elected by the general body, unless following the line of succession;
- v. Must demonstrate previous HLA involvement;
- vi. Take the oath of office upon election or appointment, as prescribed by the Bylaws.

B. Responsibilities

- i. Serve as a voting member of the HLA Executive Board;
- ii. Serve as a non-voting ex-officio member of the General Body;
- iii. Chair meetings of the General Body;
- iv. Chair meetings of the Executive Board in the absence of the HLA President;
- v. Supervise and coordinate the internal operations of the General Body;

**Campbell University Norman Adrian Wiggins School of Law
Health Law Association**

Constitution

Section IV - HLA Treasurer

A. Qualifications

- i. Be enrolled as a Juris Doctor student at Norman Adrian Wiggins School of Law;
- ii. Not be found responsible for any academic or disciplinary sanctions before filing for election or while in office;
- iii. Must be elected by the General Body, unless following the line of succession;
- iv. Take the oath of office upon election or appointment, as prescribed by the Bylaws.

B. Responsibilities

- i. Serve as a voting member of the HLA Executive Board;
- ii. Serve as a non-voting ex-officio member of the General Body;
- iii. Serve as the chief financial officer of HLA;
- v. Allocate and manage disbursement of HLA funds;
- vi. Present the HLA budget report to the General Body once per term;
- vii. Work with the President and Vice President to present the HLA budget for the next fiscal year during the spring semester;

Section V - HLA Secretary

A. Qualifications

- i. Be enrolled as a Juris Doctor student at Norman Adrian Wiggins School of Law;
- ii. Not be found responsible for any academic or disciplinary sanctions before filing for election or while in office;
- iii. Must be elected by the General Body, unless following the line of succession;
- iv. Take the oath of office upon election or appointment, as prescribed by the Bylaws.

B. Responsibilities

- i. Serve as a voting member of the HLA Executive Board;
- ii. Serve as a non-voting ex-officio member of the General Body;
- iii. Coordinate with the President and Vice President in scheduling and notifying of meeting times and locations;
- iv. Create and distribute meeting agendas and minutes to the organization;
- v. Keep the organization informed of both organizational and university business;
- vi. Keep and maintain a record of all HLA members and activities;
- vii. Maintain organizational records and material storage;
- viii. Assist in marketing and public relations.

**Campbell University Norman Adrian Wiggins School of Law
Health Law Association**

Constitution

ARTICLE IV. Election Process

Section I - General Election Guidelines

- A. General Elections shall be held annually during the spring term of Campbell University;
- B. General Elections shall be held for a minimum of one (1) university calendar day, followed by a minimum of one (1) voting day by the General Body;
- C. Voting must take place during a General Body meeting;
- D. The decision to allow absentee ballots is left to the discretion of the Executive Board;
- E. Elections for Executive Board positions shall be determined by a majority of students voting.

Section II - Requirements to File for Election

- A. In order to file for election, candidates must meet the requirements and qualifications of the office for which they are filing.

Section III - Term Limits

- A. A term, for the purpose of holding office, is defined as one (1) academic year; starting from the installation of officers in the spring semester to the installation of officers the following year;
- B. No Executive Board member may hold office for more than one (1) term resulting from one (1) election cycle.

ARTICLE V. Line of Succession

Section I - Elected Positions

- A. HLA President

**Campbell University Norman Adrian Wiggins School of Law
Health Law Association**

Constitution

- i. In the event of a vacancy within a term of the office of the HLA President, the order of succession shall be:
 - (1) HLA Vice President;
 - (2) In the event that the line of succession is exhausted, the General Body shall convene to select a HLA President from within the General Body. The selection will require two-thirds (2/3) votes of the General Body;

B. HLA Vice President

- i. In the event of a vacancy within a term of the HLA Vice President, the HLA President shall appoint a successor, whose appointment is subject to approval by a two-thirds (2/3) vote of the General Body;

C. Remaining Executive Board Positions

- i. In the event that the following Executive Board positions become vacant, the replacement shall be selected through a process as outlined within the Bylaws:
 - (1) HLA Treasurer;
 - (2) HLA Secretary.

ARTICLE VI. Advisor

Section I - Requirement

HLA shall be advised by an active Campbell University Norman Adrian Wiggins School of Law faculty or adjunct member.

Section II - Appointment

The HLA Advisor shall be appointed by a majority vote of the HLA Executive Board, and approved by a majority vote of the General Body.

Section III - Purpose

The HLA Advisor shall serve in a mentoring capacity to provide support and guidance to the members of HLA.

ARTICLE VII. Resignation, Removal, Impeachment

Section I - Resignation

**Campbell University Norman Adrian Wiggins School of Law
Health Law Association**

Constitution

- A. Any elected or appointed member of HLA may resign from their position, with a written letter of resignation presented to the HLA Advisor;
- B. Any vacancy created by the resignation shall be filled according to the Line of Succession.

Section II - Removal from Office

- A. Any elected or appointed member of HLA may be removed from office;
- B. Removal from office may be suggested for, but is not limited to, the following circumstances:
 - i. a finding of responsibility for violating the Student Code of Conduct;
 - ii. the inability to perform official duties as outlined in the Constitution and Bylaws;
 - iii. any violations of the Constitution or Bylaws;
 - iv. acts of discrimination, abuse of power, fraudulent misrepresentation on official documents, or any other disciplinary or academic sanctions.
- C. In the case that any elected or appointed member of HLA satisfies any of the qualifications for removal specified in Article VII, Section 2, Subsection B, and those qualifications for removal are also in conflict with the disciplinary rules of Campbell University, no action shall be taken by HLA until the disciplinary processes outlined by Campbell University have been exhausted;
- D. Any Campbell University Juris Doctor student may file a completed grievance of service with the HLA Advisor, as prescribed in the Bylaws;
- E. If an elected or appointed member of HLA meets any qualification for removal from office, has had a grievance filed against them, and Campbell University has exhausted its disciplinary processes, that member will be officially presented with an opportunity to resign from office by the HLA Advisor prior to the initiation of the Impeachment Process;
- F. The Impeachment Process shall proceed as outlined in Article VII, Section 3 only if all of the prerequisite conditions for the removal of an elected or appointed member of HLA specified in Article VII, Section 2 have been met.

Section III - Impeachment Process

Campbell University Norman Adrian Wiggins School of Law
Health Law Association

Constitution

- A. At any point in the Impeachment Process, the accused member retains the right to resign their position within HLA;
- B. The HLA Advisor shall ensure that the all the conditions for the removal of an elected or appointed member of HLA specified in Article VII, Section 2 have been met;
- C. The HLA Advisor shall schedule a meeting with the elected or appointed member to inform them of the complaint filed, their student rights, and an explanation of the impeachment process;
- D. After receiving the complaint, the HLA Advisor shall form a Review Committee from the current General Body within ten (10) university calendar days of the complaint being filed;
- i. The Review Committee shall be composed of:
 - (1) The HLA President, whom shall act as chair of the Review Committee, and shall serve as a non-voting member within the committee, unless in the case of a tie;
 - (2) At minimum three (3) HLA members shall be assigned to the Review Committee on a volunteer basis;
 - (3) In the case of a conflict of interest, or lack of volunteer interest, the following representatives shall be appointed to serve on the Review Committee, in order of succession:
 - 1. HLA Vice President;
 - 2. HLA Treasurer;
 - 3. HLA Secretary;
 - ii. The HLA Advisor shall be present at meetings and serve an advisory role.
- E. The Review Committee shall present their findings on the accusations against the elected or appointed member of the General Body, in the following manner:
- i. Favorable. A favorable committee report indicates that the committee found evidence substantiating impeachment proceedings;
 - ii. Unfavorable. An unfavorable committee report indicates that there is insufficient evidence supporting the impeachment proceedings. An unfavorable report shall result in the dismissal of the motion to impeach the accused officer. The General Board may overturn the dismissal of the impeachment by a majority vote;
 - iii. Non-Prejudicial. A non-prejudicial committee report indicates that there is not enough evidence to support or dismiss the motion to impeach the accused officer.
- F. Prior to the next scheduled meeting of the General Body, the Review Committee shall present the accused officer with the opportunity to view the

**Campbell University Norman Adrian Wiggins School of Law
Health Law Association**

Constitution

information that will be shared to the General Body;

G. The Review Committee must schedule a hearing date in a timely manner following the establishment of the Review Committee;

H. The accused officer may submit a written defense to the Review Committee no later than two (2) university calendar days prior to the hearing, to be considered by the General Body;

I. The written defense shall be presented to the General Body by the accused officer, or by the Chair of the Review Committee in the absence of the accused officer;

J. The elected or appointed member of HLA shall be impeached from office upon a two-thirds (2/3) affirmative vote by the General Body;

K. The Chair of the Review Committee shall provide the accused officer with the removal resolution;

L. Judgment in cases of impeachment shall not extend further than removal from office and disqualification to hold any office of HLA.

ARTICLE VIII. Amendments

Any provision to this constitution may be amended after following proper proposal measures as follows:

A. A three-fourths (3/4) affirmative vote of the General Body must be obtained following the filing of a constitutional amendment;

B. Ratification of any amendment to this constitution shall be achieved by a two-thirds (2/3) affirmative vote of the General Body.

ARTICLE IX. Bylaws

Any voting member of the General Body or Executive Board may propose amendments to the Bylaws. Amendments must receive a majority affirmative vote by the General Body of the Health Law Association followed by two-thirds (2/3) affirmative vote of the Executive Board and be signed by the Health Law Association President to be adopted.

ARTICLE X. Ratification

**Campbell University Norman Adrian Wiggins School of Law
Health Law Association**

Constitution

Ratification of this Constitution or any other Constitution replacing this document shall be achieved through a two-thirds ($\frac{2}{3}$) affirmative vote by the Executive Board of the Health Law Association followed by majority affirmative vote of the General Body in an election in which at least 50% of the General Body participates in voting.

ARTICLE XI. Dissolution

This Constitution will be dissolved upon the ratification of a new Health Law Association Constitution that is ratified by the process outlined in this document.