

**TWENTY-SECOND JUDICIAL CIRCUIT
OF VIRGINIA**



JAMES F. INGRAM JUSTICE CENTER
410 PATTON STREET
P. O. BOX 1401
DANVILLE, VIRGINIA 24543-1401
(434) 799-5171

P. O. BOX 1042
CHATHAM, VA 24531
(434) 432-7845
P. O. BOX 601
ROCKY MOUNT, VA 24151
(540) 483-3075

COMMONWEALTH OF VIRGINIA
TWENTY-SECOND JUDICIAL CIRCUIT
CIRCUIT COURT OF DANVILLE
CIRCUIT COURT OF PITTSYLVANIA COUNTY
CIRCUIT COURT OF FRANKLIN COUNTY

October 21, 2022

Placement/Judicial Clerkship Directors

University of Virginia, William and Mary, Washington & Lee, George Mason University,
University of Richmond, Georgetown, George Washington, American University, Regent University
Elon University, and Campbell University Schools of Law

Re: Judicial Clerkship Opportunity 2023-24

To Whom It May Concern:

The City of Danville, Virginia has established the position of Judicial Law Clerk to the Judges of the Circuit Court for the City of Danville. The City of Danville is an independent city located in Southside, Virginia in the 22nd Judicial Circuit, and there are 2 resident Judges in the Court. The clerkship is a full-time, temporary position which runs from September 1 – August 30 each year. The salary range for the position is \$55,000.00 to \$60,000.00 for the year; health insurance, paid sick and vacation leave, and professional training and dues are also available.

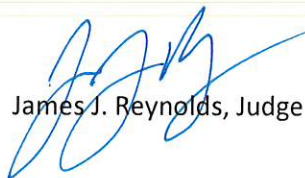
The position will allow the Law Clerk to observe all levels of the trial process, including scheduling, discovery and pretrial motions, and bench and jury trials in both criminal and civil realms. The Clerk also has primary responsibility in managing *ex parte* communications from prisoners and managing the pro se family law docket. Daily interaction with the Judges, Clerk's Office, and members of the bar is anticipated. Past Law Clerks who have sought employment have enjoyed a 100% placement upon completion of the clerkship.

Please notify interested 3rd year students of the position. Applicants must submit a resume, transcript, writing sample, and letter of recommendation no later than January 15. The Court will notify and schedule interviews with applicants after a review of all submissions. The City of Danville is an equal opportunity employer and does not discriminate on the basis of sex, age, race, religion, national origin, political affiliation, handicap or any other characteristic protected by law.

The City of Danville is the largest independent city in south central Virginia, with a metro area of approximately 125,000. It is located approximately 40 miles north of Greensboro, North Carolina, and is within a 2 ½ hour drive of Charlotte, Raleigh, Roanoke, Charlottesville, and Richmond. Danville's River District comprises several blocks of redeveloped housing, dining, retail, and professional buildings and is a walkable area adjacent to the Courthouse. Danville is home to a significant number of industries, including Goodyear, Tyson Foods, Morgan Olsen, and EBI among others and is near the largest available industrial park in the Eastern United States. Danville's recent redevelopment has included establishing the Institute for Advanced Learning and Research. Under construction is Caesar's Virginia, a \$650 million casino/hotel/entertainment complex, anticipated to open fully by 2024.

Thank you for your attention to this matter.

Very truly yours,



James J. Reynolds, Judge