

The Student Practice Certification Internship Memorandum of Understanding

This document constitutes a mutual understanding between Campbell University School of Law (Campbell) and _____ (Supervising Office) regarding the placement of _____ (Student), in a work assignment, receiving no academic credit (“internship”), with the Supervising Office as a certified legal intern through the North Carolina State Bar’s Student Practice Certification program.

Purpose: Practice certification allows interns to serve clients of qualified field placements as a protégé, lead counsel, or a member of a lawyer team. Section .0202 of the Rules of the North Carolina State Bar requires that students work “[u]nder the supervision of a faculty member or site supervisor who is accountable to the law school...” In order for students to participate in internships outside of Campbell’s clinical legal education programs, we must be informed of this work, as permitted by the State Bar.

Expectations of the Supervising Attorney: In order to enhance the Student’s educational experience, a Supervising Attorney should meet regularly with the Student to provide meaningful feedback on the work being performed. The Supervising Attorney is encouraged to discuss with the Student any identified goals and should attempt to assist the Student in accomplishing those goals to the maximum extent feasible. Additionally, the Supervising Attorney may be asked to confer with the Externship Instructor during the Student’s internship. This communication will help satisfy the Bar’s requirement that there be some oversight by the law school.

Prior to the Student beginning an internship, the Supervising Attorney shall provide this written confirmation that his/her/their office has agreed to (1) sponsor the Student as a certified legal intern and (2) provide regular supervision, in-person or virtually, in addition to any email communication.

Finally, the Supervising Attorney must abide by the Rules of the North Carolina State Bar, Section .0200 Rules Governing Practical Training of Law Students during the internship. **PRIVATE FIRMS:** Representation must be limited to “eligible persons”, defined as “[p]ersons who are unable financially to pay for legal advice or services as determined by a standard established by a judge of the General Court of Justice, a legal services organization, government entity, or a clinical legal education program. [It] may include minors who are not financially independent; students enrolled in secondary and higher education schools who are not financially independent; non-profit organizations serving low-income communities; and other organizations financially unable to pay for legal advice or services.” (Rule .0202(b)) As such, this does not include your regular book of business.

Supervisor (Print) _____

Email Address _____

Telephone Number _____

I understand and agree to all of the above conditions:

Campbell Student _____ Date _____

Supervising Attorney _____ Date _____

Externship Instructor (or authorized Career Services Representative)

_____ Date _____

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